

ROWLAND UNIFIED SCHOOL DISTRICT
Purchasing Department
1830 S. Nogales St.
Rowland Heights, CA 91748



**REQUEST FOR QUALIFICATIONS/PROPOSALS (“RFQ/P”) FOR
WIDE AREA NETWORK TRANSMISSION SERVICES-RATE FUNDING YR 2025**

RFQ/RFP # 2024/25: (Q3)

The Rowland Unified School District (“District”) is requesting submission of statements of qualifications and proposals (“Proposals”) from qualified persons, firms, partnerships corporations, associations or professional organizations (“Vendor(s)”) to provide High Speed Data Infrastructure for Wide Area Network Equipment, Services and associated equipment from qualified E-Rate vendors which fully described in **Exhibit “A”**.

Rowland Unified School District is soliciting qualified contractors to submit an installation and ongoing service bid for (including, but not limited to) equipment racks, digital equipment, data cabling, and associated termination equipment as required to provide this service. All equipment included in this request will be owned and maintained by the awarded service provider.

This R.F.P. depends on funding from the Federal E-Rate Program. The establishing E-Rate Form 470 number is **#250002717**. Vendors are required to participate and be in full compliance with all current and future requirements issued by the Schools and Libraries Division of the Universal Service Corporation (“S.L.D.”) for participation in the E-Rate Program.

This RFQ/P is issued pursuant to Public Contract Code section 20118.2. Any award under this RFQ/P shall be made to the qualified proposer whose proposal meets the evaluation standards in this RFQ/P and whose proposal will be most advantageous to the District with price and all other factors considered.

Responding entities must have a valid and active Service Provider Identification Number (SPIN) and Federal Registration Number (FCC-FRN).

Proposals may be made using an existing piggybackable bid and/or an existing State of California contract, i.e. CMAS, or Western States Contracting Alliance, now known as NASPO ValuePoint.

Interested Vendors are invited to submit a Proposal in response to this R.F.P. by delivering five (5) bound copies, one (1) unbound copy and one (1) electronic copy on thumb drive of their Proposal, as further described herein, to:

**Rosana McLeod
Director of Purchasing
Purchasing Department
Rowland Unified School District
1830 S. Nogales Street
Rowland Heights, CA 91748**

Proposals must be **clearly labeled with the Title of the RFQ/P “WIDE AREA NETWORK TRANSMISSION SERVICESE-RATE FUNDING YR 2025” and R.F.P. # 2024/25 (Q3)** on the outside of the package.

ALL PROPOSALS MUST BE RECEIVED ON OR BEFORE February 17, 2025, NO LATER THAN 10:00 a.m.

The District reserves the right to accept or reject any and all proposals, to negotiate with any or all responsible submitters, and to waive any requirements of this R.F.P. when it determines waiving a requirement is in the best interest of the District.

Questions regarding this R.F.P. must be received in writing and directed to Rosana McLeod at rmcleod@rowlandschools.org on or before **January 27, 2025** no later than **10:00 a.m.** Emails must be titled as follows: **RUSD RFQ/P No. 2024/25: (Q3) - RFI [company]**. District reserves the right to disregard emails with an incorrect title. Answers will be posted on the District website and on USAC’s E.P.C. website on or before **February 3, 2025**, at **10:00 a.m.** Phone calls to the District regarding this R.F.P. will not be accepted.

A mandatory pre-bid conference will be held on December 4, 2024, at 10:00 a.m. at the Rowland Unified School District, 1830 S. Nogales Street, Rowland Heights, CA 91748. All prospective Bidders are required to sign in. The Bidders Conference is expected to take approximately **ONE (1)** hour. Failure to attend or tardiness will render the bid ineligible.

The District hereby notifies all Interested Vendors that it will affirmatively ensure that, in any contract entered into pursuant to this R.F.P., minority business enterprises will be afforded full opportunity to submit responses to this R.F.P. and no respondent will be discriminated against on the grounds of race, color, sex, age, ancestry, religion, marital status, national origin, medical condition or physical disability, or sexual orientation in consideration for the award.

Proposals and pricing shall be held open and valid for the duration of the E-Rate Year 2025, fiscal year 2024-2025, or until the procurement and installation of all products has been completed, including any Schools and Libraries Division approved extensions. Proposing Vendors are hereby made aware that the District will not reimburse costs for the preparation of the Proposal to any proposing Vendor for any reason.

All responsive proposals will be reviewed and evaluated by the District in order to determine which proposer(s) best meets the District’s needs for this project by demonstrating the competence and

professional qualifications necessary for the satisfactory performance of the required services. The criteria by which the District shall evaluate proposals are set forth in the R.F.P.

Thank you for your interest in working with the Rowland Unified School District.

San Gabriel Valley Tribune:

1st Publication: November 15, 2025

2nd Publication: November 22, 2025