



ROWLAND UNIFIED SCHOOL DISTRICT  
 1830 S. NOGALES STREET  
 ROWLAND HEIGHTS, CA 91748

**ADDENDUM 1**  
**Academic Support & Enrichment Programs**  
**RFQ/P 2024-25 (Q5)**

FEBRUARY 10, 2025

TO ALL PROSPECTIVE BIDDERS:

Note: *The following Addendum shall become part of the contract documents, and the bidder shall provide for all work as required by this Addendum. Acknowledge receipt of the Addendum on the Bid Proposal Form.*

**Specifications/Clarifications:**

- Question:** Can vendors submit proposals to serve ELO-P-only schools? If so, can you provide a list of the schools funded by ELO-P?  
**Answer:** No, the district is looking for one provider that may services all programs.
- Question:** Can you provide enrollment numbers for the current Before, After, and Summer programs?  
**Answer:** Summer Program estimated enrollment is 1,100 students. We would like to explore the "Before" school enrollment numbers in the future and are not able to provide you with this information.

After School Program Counts

SITE	TK/K Potential Enrollment	1st-6th Potential Enrollment	Total Potential Enrollment Per Site
Blandford	34	190	224
Hollingworth	11	84	95
Hurley	4	94	98
Jellick	17	102	119
Killian	27	108	135
Northam	10	79	89
Oswalt	35	130	165
Rorimer	25	98	123
Row El	20	124	144
Shelyn	41	123	164
Telesis	13	157	170
Villacorta	13	51	64
Ybarra	38	147	185
Yorbita	18	88	106
GIANO 7 <sup>th</sup> & 8 <sup>th</sup> Grade			41
<b>TOTAL</b>	<b>306</b>	<b>1575</b>	<b>1922</b>

3. **Question:** Could you provide more information regarding your submittal requirements? I understand the District is requesting hard-copy proposals. Can you clarify how many copies and any other requirements?  
**Answer:** Each Organization's Response must be consecutively numbered on each page and must include the information outlined in pages 4, 5 and 6 following outline structure, except as may be otherwise directed. The Organization's Response shall **be no longer than fifty (50) pages**, 8 ½" x 11" paper, submitted in 5 three ring binders, one data stick, and inclusive of résumés, forms, and pictures, and tabbed according to the numbering system on pages 4, 5 and 6 of the RFQ/P Manual.
4. **Question:** Could you please confirm whether the selected vendor will be responsible for managing the supper/meal program in its entirety, including food procurement, preparation, and serving? Alternatively, will the vendor's role be to support the district's existing meal program?  
**Answer:** The District's Nutrition Services Department is responsible for the entirety of the meal program for our students. The selected vendor will not be responsible for any meal services.
5. **Question:** In the RFP, it states the address where we should turn in the response, but also references an email subject line - are we able to submit digitally, or just in person only?  
**Answer:** All submissions are to be delivered in person or via Fed Ex or UPS. No email submissions will be accepted.
6. **Question:** What grade levels is the district looking for vendors to provide services for? K-12? How many school sites are available?  
**Answer:** The district is looking for vendors to provide services for grades TK-8<sup>th</sup> . There are 15 school sites for which we are seeking after school services.
7. **Question:** But before the in-person pre-bid meeting tomorrow, we'd like to clarify if **the district accepts a tutoring-only vendor for this project?**  
**Answer:** No, we will require an after-school program provider and cannot accept a tutoring-only vendor.

**Responses to RFI's will be provided via addenda posted on the district's website at [www.rowlandschools.org](http://www.rowlandschools.org)**

**The vendor must check the district's website for any addenda before submitting their proposal.**

*Rosana McLeod*

Director of Purchasing