

1830 South Nogales Street
Rowland Heights
CA 91748

(626) 965-2541
(FAX) (626) 854-8302

www.rowlandschools.org



Governing Board
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Heidi L. Gallegos
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December 2011

Dear Parents:

The Rowland Unified School District will be accepting applications for Telesis Academy of Science & Math (K-8) for the 2012-2013 school year. All students (district resident or non-resident) who will be enrolled in grades K thru 8 next year are eligible to attend.

Parents wishing to enroll their student(s) must submit an application for each student. The application window will be from **January 9 thru January 31, 2012**. Applications are available at:

- ❖ Telesis Academy, 2800 E. Hollingworth St., West Covina, CA 91792
- ❖ Pupil Services Office, 1928 S. Nogales St., Rowland Heights, CA 91748
- ❖ Rowland Unified District Office, 1830 S. Nogales St., Rowland Heights, CA 91748
- ❖ Rowland Unified School District Website at: www.rowlandschools.org

Application Process and Timeline

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|------------------------|---|
| January 9–31, 2012 | Applications available for Telesis Academy |
| January 19, 2012 | Parent Information Meeting at Telesis Academy |
| February 16, 2012 | Lottery will be conducted if necessary |
| February 29, 2012 | Lottery results will be mailed to parents |
| March 1–March 16, 2012 | Parents must confirm enrollment to Telesis |
| March 19–May 18, 2012 | New Telesis parents fill out Intra District Permits at their student's home schools |
| April 12, 2012 | New Parent Orientation Meeting at Telesis Academy |

All applications must be received in the Pupil Services Office by 4:00 P.M. on or before January 31, 2012. The Pupil Services Office is located at 1928 S. Nogales St., Rowland Heights, CA 91748. Please note that late applications **WILL NOT** be accepted.

Please feel free to contact the Pupil Services Office at (626) 935-8201 if you have any questions.

Board Vision: The Rowland Unified School District promotes, expects, and accepts nothing short of excellence. We have a collective commitment to be the best school district in California.

Mission: The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.

Diciembre de 2011

Estimados padres:

El Distrito Escolar Unificado de Rowland estará aceptando solicitudes para la Academia Telesis de Ciencias & Matemáticas K-8° grado (*Telesis Academy of Science & Math*) para el año escolar 2012-2013. Todos los estudiantes (residentes o no residentes del distrito) que estarán inscritos en los grados de K al 8° del próximo año son elegibles para asistir.

Los padres que deseen inscribir a sus estudiantes deben entregar una solicitud para cada estudiante. El periodo de entrega de solicitudes será del **9 al 31 de enero de 2012**. Las solicitudes están disponibles en:

- ❖ Academia Telesis, 2800 E. Hollingworth St., West Covina, CA 91792
- ❖ Oficina de servicios para los estudiantes, 1928 S. Nogales St., Rowland Heights, CA 91748
- ❖ Oficina del Distrito Unificado de Rowland, 1830 S. Nogales St., Rowland Heights, CA 91748
- ❖ Sitio Web del Distrito Escolar Unificado de Rowland en: www.rowlandschools.org

Proceso y plazo para las solicitudes

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|-----------------------------------|---|
| 9 al 31 de enero de 2012 | Solicitudes disponibles para la Academia Telesis |
| 19 de enero de 2012 | Junta informativa para padres en la Academia Telesis |
| 16 de febrero de 2012 | Se realizará un sorteo si es necesario |
| 29 de febrero de 2012 | Los resultados del sorteo serán enviados a los padres por correo |
| 1 al 16 de marzo de 2012 | Los padres deben confirmar la inscripción a Telesis |
| 19 de marzo al 18 de mayo de 2012 | Los nuevos padres de Telesis deben llenar los permisos entre distritos en la escuela residencial de sus estudiantes |
| 12 de abril de 2012 | Reunión de orientación para nuevos padres en la Academia Telesis |

Todas las solicitudes deben recibirse en la Oficina de servicios para los estudiantes antes de las 4:00 P.M. el o antes del 31 de enero de 2012. La Oficina de servicios para los estudiantes se encuentra localizada en el 1928 S. Nogales St., Rowland Heights, CA 91748. Por favor tenga en cuenta que las solicitudes que se entreguen tarde, **NO SERÁN** aceptadas.

Por favor no dude en comunicarse a la Oficina de servicios para los estudiantes al (626) 935-8201 si tiene alguna pregunta.

Rowland Unified School District
TELESIS ACADEMY OF SCIENCE & MATH K-8
Application for the 2012-2013 School Year

For District Use Only

Initials _____

Date: _____

INSTRUCTIONS:

1. Complete the application.
2. Each student must have a separate application.
3. **PARENTS ARE RESPONSIBLE FOR SUBMITTING THIS APPLICATION TO PUPIL SERVICES, 1928 S. NOGALES STREET, ROWLAND HEIGHTS, CA 91748 BY 4:00 p.m. on JANUARY 31, 2012. MAILED APPLICATIONS RECEIVED AFTER THE DUE DATE WILL NOT BE ACCEPTED.**
4. **DO NOT** complete this application if you wish your child to remain at his/her current school of residence.

Student Name (*Please print*): _____ Grade in 2012-13: _____ Date of Birth: _____

Name of Parents/Guardian (*Please print*): _____

Address: _____

City: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

School of Residence (*corresponds to your home address*) _____

School currently attending: _____ Current Grade: _____

- (1) A student enrolled in Telesis Academy through the *lottery application process* will be considered a resident of Telesis Academy up to eighth grade or the student is dis-enrolled for any reason at any time.
- (2) Students accepted into Telesis Academy will lose their first priority rights to enroll at their previous school. A student wanting to return to their prior school **must contact Telesis Academy** at (626) 965-1696 and submit a written letter revoking their acceptance. Students will be allowed to return to their school of residence if space is available.
- (3) When applications for Telesis Academy exceed available space, a random, "lottery" selection process will be used to create a priority list for each application.
- (4) Parents will receive written notification of the student's placement on the list. Parents **must respond and confirm** that the student will be attending Telesis Academy for the 2012-2013 school year.
- (5) A "**waiting list**" will be established for those students who are not selected based on the number assigned through the random "lottery" selection process.
- (6) A new waiting list is established each year during the lottery process. Therefore, students who are never called to be enrolled will need to submit a new application during the application window.
- (7) Students selected to attend Telesis Academy will need to request an Intra District Permit from their previous school of residence.
- (8) Telesis Academy has a mandatory school uniform policy. For information regarding Telesis Academy uniform, please contact, Dolores Guerrero, School Office Manager at: (626) 965-1696.
- (9) **Transportation to Telesis Academy is the responsibility of the parent.** No new bus stops or routes will be established to accommodate students attending Telesis Academy.
- (10) Parents will be notified in writing of the status of their application on or after **February 29, 2012.**

APPLICATIONS MUST BE RECEIVED IN PUPIL SERVICES OFFICE BY 4:00 P.M. ON JANUARY 31, 2012. LATE APPLICATIONS WILL NOT BE ACCEPTED. The office is located at 1928 S. Nogales St., Rowland Heights, CA 91748

Signature of Parent/Guardian

Date