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Governing Board
Gloria Burt
Heidi Gallegos
Gilbert G. García, Ph. D
Robert F. Hidalgo

Maria G. Ott, Ph. D Superintendent

Judy Nieh

May 1, 2008

Dear Rowland Unified Parents, Community Members and Employees:

Thank you for your efforts to understand the challenges we are facing in Rowland Unified due to California's fiscal crisis. Your input on behalf of our students has been appreciated and demonstrates the strength of our Rowland schools and community. The Governor's budget proposal means that Rowland Unified must make \$5.8 million in reductions for the 2008-09 school year. Additional reductions are also anticipated for the 2009-10 and 2010-11 school years as a result of the budget situation in California. As Superintendent, I am obligated to make recommendations to the Board of Education to ensure that the school district meets its financial obligations. This letter is sent to share my budget reduction recommendations with all of you.

As background, I want you to know that as soon as the Governor announced his plan to cut \$4.5 billion from public education in California, we took immediate steps to address the problem by reducing spending in the current school year. Whenever possible, vacant positions have not been filled. We have asked schools and offices to reduce all levels of expenditures that were non-essential. These actions have produced anticipated savings of \$1.5 million to help with the \$5.8 million problem for 2008-09.

In addition, over the past two months I have met with the Superintendent's Budget Advisory Committee to review possible reductions for the upcoming year. Members of the committee include parents, community members and employees. I thank the committee members for their hard work and dedication.

The Board of Education must adopt a balanced budget before June 30, 2008. This is required by California law. The Members of the Board of Education have scheduled a Community Meeting to hear your input regarding the recommended cuts to our budget.

The meeting is scheduled as follows:

Tuesday, May 6, 2008 5:00 p.m. Rincon Intermediate School 2800 E. Hollingworth St. West Covina 91792

You are invited to attend and speak to the reductions that will be presented. The list of potential reductions is attached.

Again, I want to stress that your efforts to communicate with our Governor and local elected officials regarding the impact of the proposed State Budget is genuinely appreciated. We must work together to ensure that public education remains the State's most valued asset.

Be assured that we will maintain our commitment to our students and the future of Rowland Unified. We will continue to strive to become the "best school district in California."

Sincerely,

Maria G. Ott, Ph.D. Superintendent

MGO:ac

attachment

Board Vision: The Rowland Unified School District promotes, expects, and accepts nothing short of excellence.

We have a collective commitment to be the best school district in California.

Mission: To inspire and educate individuals to realize their dreams and fulfill their responsibilities to society. We proudly join the parents and community in preparing each generation to meet the challenges of today and tomorrow.

Fiscal Year 2008-09

A Measure R 2000 Contribution to Routine Restricted Maintenance Account (RRMA) / Deferred Maintenance Fund Budget Reduction / Target \$ 5,800,000 B. Ongoing Reductions/ Savings from 2007-08 Amount Custodial Staffing Formula Implemented \$ 131,000 Summer School from Daily Rate to Summer School Rate 16,236 Restructure Special Ed. Summer School Operations 7,246 4 2 CPO Vacancies 200,000 5 Senior Acct Clerk (Fiscal) 30,000 6 ProAct: CPI Annual Training 10,000 7 Restructure Summer School Services 20,000 6 ProAct: CPI Annual Training 10,000 7 Restructure Summer School Services 20,000 FLAP Grant Transfer 20,000 FLAP Grant Transfer 20,000 7 Normal Adjustments / Reductions due to Declining Enrollment / Standard Operating Procedures / Reductions in Discretionary Allocations Amount 15,720 Re-base multi-funded positions, District level 167,000 3 Salary savings from one counselor position 15,720 4 Reduce unrestricted general fund Special Education encroachment 777,413 Use of restricted Lottery Reserves to offset Math Adoption Costs otherwise charged to the general fund. 6 District Discretionary Block Grant - Set Aside for Textbook Adoptions 20,000 8 Reduce Department discretionary budgets by 10% 133,000 8 Reduce Department discretionary budgets by 10% 133,000 9 Reduce Career Pathway Seminars' impact on high school Master Schedule 20,000 10 Eliminate K-12 Unrestricted General Fund allocation for instructional interventions 15,000 10 Reduce Legal Fees District-wide 5 2,235,983 Reduce the Number of Certificated Non-Classroom Positions (Resolution #104 - March 4, 2008) Coordinator Spec. Ed. Elimentary Vice Principals - 3 Positions 14,000 High School Vice Principals - 3 Positions 172,821 Typical Specialist - 1 Position 5 5,35,000 8 Adapt PE - 1 Position 5 1,000 10 1,000 11 1,000 12 1,000 13 2,000 14 2,100,000 15 2,100,000 16 2,000 17 2,100,000 18 2,100,000 19 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000 20 2,100,000		Projected 2008-09 Budget Deficit	\$	7,900,000
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8 Adapt PE - 1 Position 53,509				
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E.	Reduction of Classified Staffing Levels not Listed Previously		Amount
1	Reduce non-driver positions in Transportation by 1 FTE	\$	70,000
2	Move Word Processing to Superintendent's office; eliminate one FTE		34,452
3	Reduce Health Assistants by .75 FTE's		24,600
4	Reduce department classified salary costs by 2% by eliminating hourly costs, shifting costs		
	to categorical programs		88,508
		\$	217,560
	Totals A,B,C,D,E	\$	4,216,637
F.	Other Potential Savings		Amount
1	Improve Teacher Attendance	\$	117,000
2	Improve Classified Attendance		30,000
	Reduce the number of days teachers are absent from the classroom due to training,		
3	workshops, conferences by 10%		67,639
4	Reduce employee conference and travel expenses 50%		150,000
5	Improve Student Attendance		
6	Delay Secondary Math Adoption one year	To	be determined
7	Raise Facility Rental Fees by 10% / Mandate a charge back for custodial / security		100,000
8	Implement an Energy Savings Program		50,000
9	Slowing enrollment decline / ADA loss		280,000
		\$	794,639
	Totals A,B,C,D,E,F	\$	5,011,276
	Balance to be Covered From 2007-08 Budget's Ending Balance	\$	788,724